

BELLEK System in Haklara Destek Program

FSTP Community of Practice
Workshop

About Haklara Destek

- A sub-grant mechanism supporting small-scale rights-based and grassroots organizations across Turkey.
- Co-implemented by Hafıza Merkezi and Heinrich Böll Stiftung Turkey.
- Funded by the European Union Delegation to Turkey, focusing on participatory democracy and human rights.



What is BELLEK?

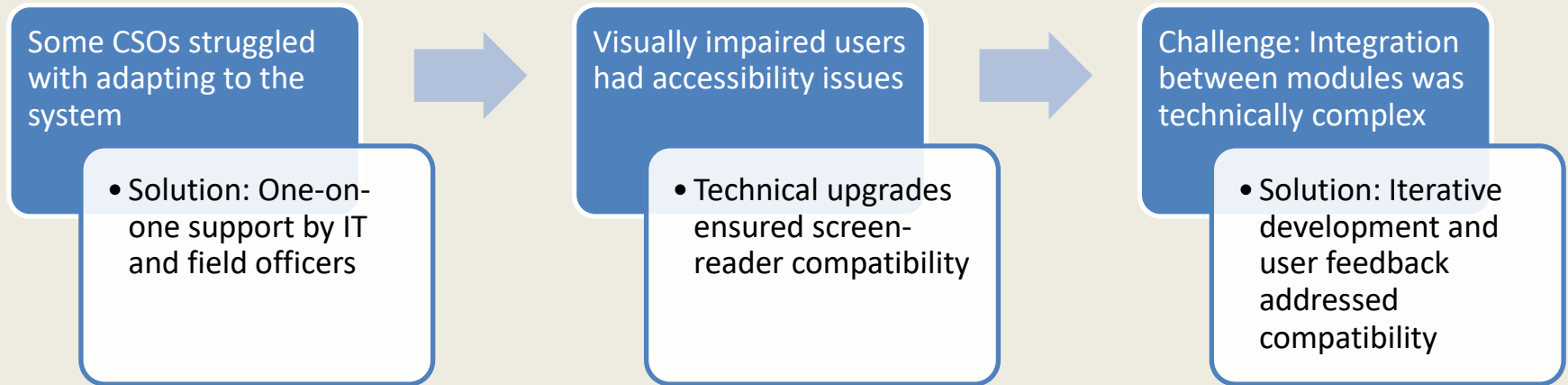
- BELLEK is a custom-built digital grant management system developed by Hafıza Merkezi.
- It provides a shared interface for CSOs, evaluators, and the program team for all processes.
- From application submission to financial reporting, all steps are centralized and trackable.

The screenshot displays the BELLEK system interface. On the left is a dark sidebar with the 'HD' logo and a menu listing various tasks: STÖ İşlemleri, Başvuru İşlemleri, Saha Sorumlusu Ziyaret Raporu, Saha Sorumlusu Final Raporu, Aylık Bildirim, Faaliyetler, Finans, Dönem Raporu, and Yönetim. The main area features a top navigation bar with a 'STÖ' dropdown, user icons, and a progress indicator with steps 1 through 6. Below this is a grid of menu items: 1.1 İletişim Bilgileri, 1.2 Kurum Profili, 2 Programa Uygunluk, 3 Örgüt Çalışma Alanı, 4.1 Örgüt Yönetimi, 4.2 Kapasite Gelişimi, 5 Finansal Sürdürülebilirlik, 6.a Bütçe Kalemleri, 6.b Bütçe, 6.c Beklenen Gelirler, Ekler, Ek-C Mali Kimlik Formu, Doğruluk Beyanı, İdari Kontrol Formu, Değerlendirme, Doğrulama Formu, and Uygulama Dönemi. The '1.1 İletişim Bilgileri' section is active, showing a form with fields for 'Kurumun resmi adı*' (DİYARBAKIR SİYASAL VE SOSYAL ARAŞTIRMALAR ENSTİTÜSÜ DERNEĞİ), 'Kurumun kısa/yaygın bilinen adı*' (DISA), 'Resmi adresi*' (Ali Emiri 1. Sok. Nuyap Plaza No:21 Kat:5 Daire:27 Yenişehir/Diyarbakır), 'İl*' (DİYARBAKIR), and 'İlçe'. A green button on the right says 'Başvuruyu PDF olarak indir'. A limit notice 'Limit : 500 Karakter Sayısı : 71' is visible below the address field.

What Does BELLEK Offer?

- CSOs submit monthly expense declarations with scanned documents and invoices.
- Budget change requests, income declarations, and installment applications are managed in real time.
- Narrative activity reports and progress updates are uploaded through designated modules.
- All data is immediately visible to the finance and admin team for verification and feedback.

Challenges and Solutions



Digital Literacy and Learning

- CSOs improved their internal processes through structured digital workflows.
- Using BELLEK for budgeting and reporting strengthened organizational planning.
- A user manual and frequent support calls increased digital confidence among CSO teams.

BELLEK's Ecological Impact

- Digital processes replaced many in-person meetings and physical document transfers.
- Estimated savings: 200,000 pages of paper and nearly 10 tons of CO₂ emissions.
- BELLEK supported sustainable practices by promoting remote collaboration.

Feedback from CSOs

We appreciated the system's eco-friendly and time-saving nature

We organized our workflows better and built our own Excel trackers

BELLEK helped us understand the value of digitalizing our work

Impact on Financial Management

- A capacity assessment was conducted with 41 CSOs before and after project participation.

	Overall Change in 41 HROs (%)	Change in Capacity Building Group (26 HROs) (%)	Change in Intermediate Capacity Group (12 HROs) (%)	Change in Advanced Capacity Group (3 HROs) (%)
Financial Management Capacity (Managing Available Resources, Budget Monitoring, Planning, and Analysis)	43.86	60.33	25.30	25.00
Project Design and Implementation	26.97	34.01	20.43	11.11

- 60% improvement in financial management was seen in the beginner-level group.
- Even experienced CSOs saw a 25% improvement in their financial reporting practices.

Conclusion and Key Takeaways

- BELLEK enhanced transparency, accountability, and capacity among rights-based organizations.
- The system is adaptable and could be scaled for other FSTP or sub-granting programs.
- Thank you for listening – we're happy to share more insights!